

CHARTER
BOARD ON COASTAL ENGINEERING RESEARCH

- A. Official Designation: The Committee shall be known as the Board on Coastal Engineering Research (hereafter referred to as the Board).
- B. Objectives and Scope of Activities: The Board, under the provisions of 33 U.S.C. § 426-2, and the Federal Advisory Committee Act of 1972 (5 U.S.C, Appendix, as amended), shall provide the Coastal Engineering Research Center, through the Chief of Engineers, U.S. Army Corps of Engineers, independent advice and recommendations on reports of investigations made concerning shore erosion on coastal and lake waters, and the protection of such shores.
- C. Board Membership: The Board shall be composed of not more than seven members. Board Members who are not full-time Federal officers or employees, are approved by the Secretary of Defense, shall serve as Special Government Employees under the authority of 5 U.S.C. § 3109, and shall be eminent authorities in the field of coastal engineering. The Secretary of the Army, pursuant to 33 U.S.C. § 426-2, may compensate Board Members who are not full-time Federal officers or employees for each day of attendance at Board Meetings, not to exceed thirty days per year.

Board Members shall be appointed on an annual basis and serve two-year terms on the Board. All Board Members shall be eligible for travel expenses and per diem for official travel. The Secretary of the Army or designee shall select the Board President.

- D. Board Meetings: The Board shall meet at the call of the Designated Federal Officer, in consultation with the President, and the estimated number of Board meetings is two per year. The Board shall be authorized to establish subcommittees, as necessary and consistent with its mission, and these subcommittees or working groups shall operate under the provisions of the Federal Advisory Committee Act of 1972, as amended and appropriate Federal Regulations.

The Designated Federal Officer shall be a full-time or permanent part-time DoD employee, and shall be appointed in accordance with established DoD policies and procedures. The Designated Federal Officer or an Alternate Designated Federal Officer shall attend all Board and subcommittee meetings.

The Committee shall be authorized to establish subcommittees, as necessary and consistent with its mission, and these subcommittees or working groups shall operate under provisions of the Federal Advisory Committee Act of 1972, the Government in the Sunshine Act of 1976 (5 U.S.C. § 552b, as amended), and other appropriate federal regulations.

Such subcommittees or workgroups shall not work independently of the chartered Board, and shall report their recommendations and advice to the Board for full deliberation and discussion. Subcommittees or workgroups have no authority to make decisions on behalf of the chartered Board nor can they report directly to the Agency or any Federal officers or employees not Board Members.

- E. Duration of the Board: Pursuant to 33 U.S.C. § 426-2 the need for this advisory function is on a continuing basis; however, it is subject to renewal every two years.
- F. Agency Support: The Department of Defense, through the Secretary of the Army and the Chief of Engineers, U.S. Army Corps of Engineers, shall provide support as deemed necessary for the performance of the Board's functions, and shall ensure compliance with the requirements of 5 U.S.C., Appendix, as amended.

- G. Termination Date: The Board shall terminate upon completion of its mission or two years from the date that this Charter is filed, whichever is sooner or unless the Secretary of Defense extends it.
- H. Operating Costs: The estimated annual operating costs for this Board, to include travel costs and contract support, are \$238,000.00. The estimated annual personnel costs to the Department of Defense are 2.0 full-time equivalents (FTEs).
- I. Recordkeeping: The records of the Board and its subcommittee shall be handled according to section 2, General Records Schedule 26 and appropriate DoD policies and procedures. Subject to the Freedom of Information Act of 1966 (5 U.S.C § 552, as amended), these records shall be available for public inspection and copying.
- J. Charter Filed: October 1, 2008